**MEMORANDUM FROM THE RECTOR**

**about the altered order of education in the 2nd term of the school year 2019/2020**

**for the Institute of Choreographer- and Dance Teacher Education**

1. **GENERAL PROVISIONS**

The order of the 2nd term 2019/20 beginning with **20th May, 2020** is regulated as follows here for programmes at the Institute for Choreographer- and Dance Teacher Education (henceforward Institute) at the Hungarian Dance Academy (henceforward: University). The basis of my provisions is the goverment edict: 211/2020. (V. 16.) Korm. rendelet 7.§ for defence measures for the capital, operative from 18th May 2020. „*7.§ (1). Universities can be attended by students on conditions set by the rector. Entering student hostels of universities is forbidden. (2) The rector is supposed to ensure conditions for keeping protective distance between persons.”*

**On 1st June, 2020** the provisions set for the programmes of the Institute issued on 6th April, 2020 in a Retor’s memorandum (cf. REKT/62/2020) about the altered order of education in the 2nd term of the school year 2019/2020 will lapse.

Until **30th June, 2020** no practical classes will be held at the BA and MA courses of the Institute.

**II. DANCE TEACHER BA**

**Until 31st May, 2020** with the exception of comprehensive exams and final exams both theoretical and practical subjects requiring exams will be evaluated with marks offered on the basis of work during the term or at online exams. The procedure for each subject has to be agreed by the head of the Institute.

Between **2nd-6th June, 2020**, during the re-take exam period the student can apply for (with strong indications) or the head of the department in question can propose and give their consent to taking the exam personally on the premises of the University, provided the head of the Institute has given the necessary permission.

**September 2020** is chosen for 2nd year students to take their comprehensive exam personally on the premises of the University, including possible re-take exams as well. The dates of comprehensive exams will be named by the head of the Institute until 1st September.

**Between June 2nd-12th** 3rd year (last year) students can take their comprehensive exams online, including possible re-take exams as well. The dates and order of students at comprehensive exams will be named by the head of the Institute until 31st May. The student can apply for (with strong indications) or the head of the department in question can propose and give their consent to taking the re-take exam personally on the premises of the University, provided the head of the Institute has given the necessary permission.

**15th-30th June, 2020.** Thesis defence of approved theses by opponents will be organized at the same time as oral final exams, with personal attendance on the premises of the University. The order of the final exams (dates and the order of students) will be approved by the head of the Institute until 25th May.

**V. CLOSING PROVISIONS**

The rector will immediately take the necessary steps to ensure the protective distance and health-care rules and issue inner regulations as to the exams with personal attendance on the premises of the University.

The presence of outside members in final exams’ committees is not a precondition of having valid final exams.

**12th June, 2020** is the deadline for passing comprehensive exams postponed from the previous term. The individual online date is declared by the head of the Institute until 25th May.

**From 20th May, 2020** Vályi Rózsi Library is open for students and teachers alike, on condition everybody adheres to protective rules. Those rules are set by the rector on the proposition of the library’s director.

From **20th May, 2020** students can enter the campus exclusively for taking part in classes or taking exams and because of other tasks related to them (e.g. using the library) only as long as necessary for those activities. On entering the University campus the reception will check whether one’s claim is real.

The graduation ceremony of last year students of the Institute will be held on **3rd July, 2020** (Friday, 11 a.m.)

The summer holiday will last from **4th of July until 30th August, 2020** bothfor students and teachers of the Institute.

Budapest, 19th May, 2020.

Dr. Gábor Bolvári-Takács Gábor

professor, rector